

Risk Assessment Record Sheet:

FIELD ARCHERY

Activity/situation: Archery – open air / field
Qualification of staff: Site specific assessed / GNAS qualification
Qualification of assistant: Competent adult

General Associated Hazards:	Associated Risks:	Who is at Risk:	Existing Control Measures:	Responsibility:
Clients health unsuitable for activity	Asthma attacks, heart attacks, epilepsy etc.	All group members	Health check for participants	Group leader, staff and participants
Clients ability unsuitable for activity	Injuries or pulled muscles	All group members	Assess groups ability and adjust session accordingly	Group leader, staff and participants
Clients behaviour unsuitable for activity	Injuries	All group members	See Health and Safety Policy - Client Behaviour	Group leader, staff and participants
Injury to clients	Various, including, breaks, sprains, cuts, bruises etc.	All group members	See Health and Safety Policy – On-site Emergency Procedures See Instructor File – Session and Procedure Standards in-house training	Health and Safety Manager, Senior Instructor and Activity Instructor

Specific Associated Hazards:	Associated Risks:	Who is at Risk:	Existing Control Measures:	Responsibility:
Catching arm, ear, hair with string	Cuts and Bruising	All group members	Maximum of 2 participants firing at once, long hair, loose clothing and ear rings tied up or removed. All clients to wear arm bracers.	Group leader, Activity Instructor and participants
Jewellery	Finger / ear injury	Participants	Remove all jewellery	Group leader, staff and participants
Non participants wandering behind Archery range	Potential piercing injury / fatality	Other site users	Instructor to monitor other groups on site and maintain continual radio contact with other instructors regarding their whereabouts. Running session whilst other groups are on session make containment issues easier.	Health and Safety Manager, Senior Instructor and Activity Instructor
Persons wandering between targets and shooting line	Potential piercing injury / fatality	All group members, other site users	Instructor to check that shooting area is clear before allowing shooting to commence.	Group leader, staff and participants
Deflected arrows hitting persons in the vicinity	Potential piercing injury / fatality	All group members, other site users	Ensure that sufficient area is marked out that allows for deflections in all directions. Instructor to check that area is clear before shooting commences.	Health and Safety Manager, Senior Instructor and Activity Instructor
Overshoot arrows hitting persons behind target area	Potential piercing injury / fatality	All group members, other site users	Ensure that there is sufficient overshoot area clearly marked. Instructor to check that shooting area is clear before allowing shooting to commence.	Health and Safety Manager, Senior Instructor and Activity Instructor
Uneven ground	Slips / trips / falls	All group members	Instructor to mention in safety talk, Ensure that suitable footwear is worn and continually monitor.	Group leader, Activity Instructor and participants
Slippery Ground	Slips / trips / falls	All group members	Instructor to mention in safety talk. Ensure that suitable footwear is worn and continually monitor.	Group leader, Activity Instructor and participants
Piercing from hidden arrows in vegetation	Potential piercing injury / fatality	All group members, other site users	Instructor to mention in safety talk and assess the dangers dependant on current vegetation. Arrows should be counted in and out each time.	Activity Instructor
Loss of Arrows	Potential piercing injury / fatality	All group members, other site users	Lost arrows to be reported after a thorough search has been conducted.	Activity Instructor
Equipment Failure	Cuts and Bruising	All group members	Instructor to check equipment before and during the session instructor to log bows and arrows in and out.	Health and Safety Manager, Senior Instructor and Activity Instructor

Damage to forearm from bow string	Causing injury or bruising	Participants	Ensure that all participants either have a suitably padded long sleeved jacket or wear an arm brace.	Group leader, Activity Instructor and participants
Injury whilst collecting arrows	Piercing injury	Participants	Mention in safety talk, ensure that clients do not run down the range and approach the targets from the side also looking behind them before removing from target.	Group leader, Activity Instructor and participants

Date of Risk Assessment: 07/01/14 **Name:** Barry Roberts