

Risk Assessment for Cliffs Barn Bunkhouse Accommodation

Associated Hazards:	Associated Risks:	Who is at Risk:	Existing Control Measures:	Responsibility:
Fire to building and surrounding areas	Entrapment, smoke inhalation and burns.	All site users	Clients to be made aware of existing fire procedure and act accordingly in the event of a fire. Fire alarm sounded as part of group safety talk. Fire safety doors to remain shut throughout. Exits to be kept clear.	Health and Safety manager, Senior instructor, group and leader
Kitchen / cooking facilities	Sharp implements, fire hazards leading to burns or injury	Residents	Regular appliance checks to be carried out. Group leader to supervise appropriate use of kitchen during stay. Fire blankets and extinguishers supplied in appropriate places.	Health and Safety manager, Senior instructor, group and leader
Games Room Equipment	Trip hazards and bangs on table corners	Games room users	Clients advised to be aware of objects and not to run around indoors. Group leaders to supervise.	Health and Safety manager, Senior instructor, group and leader
Falling / Jumping from beds	Falling and Injury	Residents	Appropriate barriers in place to prevent falling. Safety talk to explain clients must not jump from the beds and climb down the ladders slowly and carefully.	Health and Safety manager, Senior instructor, group and leader
Baggage	Blockage of exits and trip hazards	Residents	Appropriate storage supplied for baggage. Importance of storing baggage away correctly explained in the safety talk.	Health and Safety manager, Senior instructor, group and leader
Unauthorised entry to Climbing wall	Falling and Injury	All site users	Mention in safety talk. Wall not to be entered under any circumstances unless accompanied by a qualified instructor. Wall to be kept locked at all times when not in use.	Instructor and group leader
Vehicles	Impact / collision injuries	All site users	Mention in safety talk, speed restriction signs on entrance to centre. Group leader to maintain adequate control over group between sessions.	Centre manager, Senior instructor, group and leader
Wet Floors and Stairs	Slipping and Injury	Residents	Groups not to use the stairs when wet from the lake. Wet footwear to be left at the bottom of the stairs. Hazard signs to be used when appropriate.	Health and Safety manager, Instructor and group leader
Heater	Fire hazard	Residents	No heaters to be covered at any time.	Health and Safety manager, Senior instructor, group and leader
Security	Security Breach	Residents	Front door to be locked overnight	Centre manager

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Exposed cast iron wood burner	Risk of burns due to the outside heating up very quickly	Residents, staff	Residents are instructed that only rock and river members of staff and their senior member group leader are allowed to touch the wood burner, there is to be no messing around near it and care is to be taken when walking past. Also a member of staff is seated near to the burner whenever possible to regulate this issue.	Health and Safety manager, Senior instructor, group and leader
Wood burner doors	Burning of the hands when fuelling the fire	Staff, senior group leaders	Towel available to cover hands when opening and closing the burner to avoid coming into direct contact with the metal.	Health and Safety manager, Senior instructor and leader
Leaving objects on top of the burner	Fire risk	Residents, staff	Everyone is instructed not to leave objects on or touching the burner, it is also periodically checked to avoid this from happening. Also there are three fire extinguishers located near to the burner.	Health and Safety manager, Senior instructor, group and leader
Leaving the burner doors open whilst fire in progress	Fire risk	Staff, senior group leaders	Care is taken to ensure the door is always closed whilst a fire is on-going and that the doors are properly closed to ensure a proper seal around the edge.	Health and Safety manager, Senior instructor, group and leader
Drying clothes and footwear near the burner	Fire risk	Staff, senior group leaders and residents	All items of clothing are placed a safe distance away so that there is no chance of them touching the burner or in any other even catching fire, also there are three fire extinguishers located near the burner incase of any fire related emergency.	Health and Safety manager, Senior instructor, group and leader
Raised platform Area	Trip Hazard	Staff, senior group leader and residents	The burner is situated on a small stone platform, this creates a trip hazard. This is managed by making people aware that it is there and making sure no one is messing around near the burner.	Instructor, group and group leader
Crack or hole in the flume	Carbon Monoxide poisoning	Residents, staff and group leaders	Carbon Monoxide detectors placed in the room to alert rock and river staff or group staff of any leaks in the system.	Centre manager, Senior instructor, group leader
Burner coming in contact with wooden floor	Fire risk	Residents, staff, group leaders	The burner is situated on a raised stone platform this is so it isn't touching the wooden floor beneath to reduce the risk of fire.	Health and Safety manager,

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